

## **PPG April Minutes 06/04/2017**

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### **1 ATTENDEES**

John Watts Chair), Peter Hinks (Vice Chair) Mike Pettifor (Secretary), , and Sue Brown.

### **2 APOLOGIES**

Received from Jon Harper and Mick Holmes

3 **MINUTES OF MEETING ON 09 MARCH 2017** were accepted and all matters arising were covered on the Agenda

### **4 COMMUNICATIONS AND LOCAL MAGAZINES**

Communication systems were now set up and working successfully and it was agreed that **Jon, Sue and peter would form a group** to continue with regular input to Kirton First, Scotter, Nutshell and Gainsborough News

It was suggested that we should set up a **new email group** for all practice members to communicate actively. For discussion at the next meeting

### **5 NEWSLETTER**

**Issue 1** of Peter's newsletter had been circulated widely with successful comments. The second issue will be available later in the year. Thanks to Peter.

### **5 PRACTICE ISSUES**

--Consultations on the proposed **amalgamation** with Scotter have taken place. Feedback from the questionnaire and meetings indicated that approximately 85% of participants were in favour of amalgamation with some 6% against.

Work continues to move the scheme forward by Andy.

--**SMS Texting** is working quite well but more patients are needed to provide their mobile phone numbers.

--All recommendations implemented re the **CQC inspection** report

6 **NOTICE BOARD**----- being used but more items of news are required e.g. general ppg notices and news-letter etc

7 **PATIENT SURVEY**----Peter agreed to organise another survey to take place in following the results of the amalgamation.

### **8 PPG CHAIRS MEETING**

No recent meeting but attendance agreed as per the last meeting

9 **EMBRACE MEETING** ---Sue agreed to keep the group in touch with the meetings she was able to attend.

10 **PRIMARY CARE CHAPLAIN** –Is there sufficient interest in supporting this local activity by the ppg. This needs a discussion at our next meeting.

The PPG expressed their concern at the current state of the “Chaplain” activity and agreed to **raise at the next PPG chairs meeting**

11 **FACEBOOK** ---Progressing

12 **2017 ANNUAL MEETING** ---this is scheduled for May 18 from 7pm. Help is required to setup the hall from 6.30pm.

**Peter** had produced posters to advertise meeting as per last year

**Mike** had circulated the draft agenda for the AGM with items to be presented in our Annual Report.

Most of the meeting was spent discussing these items and modifications were agreed and have been circulated. All actions re items to be included in the annual report are required to be completed for this weekend

**(Please see my note circulated earlier this week with details and let me know of any difficulties)**

13 **ANY OTHER BUSINESS**

**The PPG needs to attract more members. ----To discuss at next meeting**

**Jon** suggested the surgery should have a **system for contacting Doctors** when an appointment was unnecessary. Andy agreed to follow up.

Mick agreed to support request for **keeping the surgery grounds “Tidy”** and would like some support

**Pre-meet before the AGM** on May 4 at Surgery; 6.30 pm

Our next meeting is to ensure that we are ready for the AGM.