

KIRTON LINDSEY SURGERY - MINUTES

Meeting type: *Patient Participation Group*

Meeting held on: *21st April 2015 @ 7.30 p.m. Kirton in Lindsey Town Hall*

Dr Robert G Padley, Dr Thelma E Turner, Mr Andrew Clifford (Practice Manager) – On behalf of the Surgery

Mr Martin Browne, Mrs Lynda Christie, Mrs Christine Cookson,

Attendees: *Mrs Brenda Ann Creasy, Mrs Elizabeth Evans, Mrs Jean Evans,*

Mr Jonathan Harper, Mrs Mary Hollingsworth, Mr Daniel Michael Holmes, Mrs Carol Jacklin, Mrs Lily Morton, Dr Keith Pilsworth,

Mr Michael Sheard, Mr Rodney Stone, Mr John Tucker, Dr Gorajala Vijayasimhulu and Mr John Watts

Apologies: *Mr Barry Dutton, Mrs Irene Norman. Mrs Edith Margaret Reast, Mr William Robert Thurston, Mr John Ward, Mrs Judith Ward and Mr Steven Webber*

Minute/ action Ref	Agenda Item Actions/Comments	Status	Who	By when
1	Dr Padley welcomed all those present to the inaugural meeting of the Kirton Lindsey Surgery Patient Participation Group and thanked everyone for attending.			
2	<p>Mr Andrew Clifford also welcomed those present and thanked them for their interest in setting up a Patient Participation Group. As an introduction to what the Group would be looking to do he gave a brief Powerpoint presentation showing the type of work other PPGs have done nationally. An example of a draft constitution (terms of reference) for the group along with some suggested ground rules for the conduct of meetings were given to those present for consideration and discussion.</p> <p>A group membership form was distributed in order to ensure the demographics for the group were representative of the patient population. E-mail addresses were asked to be included to facilitate future correspondence.</p> <p>Mr Clifford explained that such a group is recommended by NHS England for each Practice to work to help improve the services the surgery offers and to suggest ideas on how this improvement could be achieved. It is not a way for patients to complain about the surgery – this can be done through the Complaints Procedure already in place at the Surgery. They could perhaps provide practical support to those vulnerable patients and help patients to take more responsibility i.e. give them access to appropriate information on a healthy lifestyle, to help them to understand their conditions and manage them better.</p> <p>There was a suggestion from the floor whether funding needed to be raised and it was considered that funding would be welcome for the benefit of the patients. However, the specific aims and objectives would be for the group to decide,</p>			

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3	Lessons learnt from other PPGs suggested that the groups were better served by having a smaller core group as larger groups were found to be difficult to organise.			
4	Mr Clifford suggested that he would provide those present and those who had expressed an interest in the group with additional information to allow further discussion to take place. He suggested that he set up a Google Group e-mail to facilitate group discussion. However some persons present were concerned regarding the sharing of private e-mail addresses. Mr Clifford would look into this.	open	A Clifford	
5.	It was agreed that we would go ahead with the group and we would like to meet again. The suggestion was made that we would try to get a choice of dates for the next meeting and try to maximise majority attendance. Mr Clifford was asked to organise and choose the dates and let all those interested know.	open	A Clifford	Ideally within 4weeks, subject to venue available
6.	At the next meeting we will try to agree the constitution/terms of reference and look to elect a Chair, Vice Chair, Secretary and Treasurer to progress the group further,			
7.	The meeting closed at 9.15 p.m.			